



## **Vendor Prospectus**

WAOPS Summer & Fall CME Conferences

**Registration:** Please register via the **WAOPS.org** website

**When:** June 7, 2019

**Where:** Grand Lodge Waterpark; 805 Creske Ave; Rothschild, WI 54474

Or

**When:** October 25, 2019

**Where:** Best Western Plus InnTowner; 2424 University Ave; Madison, WI 53726

**Cost:** \$495 (Make checks payable to "Wisconsin Association of Osteopathic Physicians & Surgeons")

**Meals:** Lunch available on-site for \$0 if desired

**Exhibit Set-up:** Beginning @ 9am

**Exhibit Hours:**

11am-3pm (High traffic 11am-1pm; remaining time optional)

**Exhibit Dismantle:** At Discretion of Exhibitor

**Attendance:** An estimated 70-100 Osteopathic Physicians (from all specialties with a majority practicing primary care disciplines) from throughout Wisconsin and surrounding states.

**Reserving Exhibit Space:** Please register on the **WAOPS.org** website. Checks can be mailed to 1288 Summit Avenue, Ste. 107-126, Oconomowoc, Wisconsin 53066.

Please note multiple vendors have been invited to attend and the displays are separate and located outside of the CME conference room.

**What is Provided:** Tabletops are a standard 6 feet long by 24 inches wide. Special electrical needs are responsibility of exhibitor. Applicable fees/payment arrangements for these special needs/services will be the responsibility of the exhibiting company.

**Hotel Room:** Representatives attending the conference may reserve hotel rooms at the conference rate. Please contact the hotel directly to reserve under the WAOPS block.

**Cancellation & Refund Policy:** Exhibit booth space cancelled more than 7 days prior to the conference date will incur a 25% administrative fee of the total cost. Cancellations made with less than 7 days notice will not be refunded and all contracted space for balance must be paid in full. All incurred charges and unpaid balances are due at the time of cancellation.

**Security & Liability:** The Wisconsin Association of Osteopathic Physicians and Surgeons (hereafter WAOPS) shall not be liable for any damage, injury, or loss caused to an exhibitor of his/her property, or the property of his/her company occasioned by the condition of the premises or its mechanical systems, loss by theft, mysterious disappearance or damage by fire, accident, or any other cause; or any other act or omission of WAOPS or any of its officers, agents, and employees; or any damage or injury arising from any act, omission or negligence of said WAOPS or its officers, agents, employees, except for damage, injury or loss that arises from the negligence of willful misconduct of WAOPS or its officers, agents, or employees.

**Insurance:** It shall be the responsibility of each exhibitor to maintain such insurance against injury to the person or damage or loss to property in such amounts as the exhibitor shall deem adequate. Insurance protection will not be afforded to the exhibitor by WAOPS.

**Conducting Exhibits:** All exhibits must conform to the fire laws, health regulations, electrical codes and other ordinances of the local municipality. Conduct of the exhibits is subject to WAOPS approval. WAOPS reserves the right to approve the character of any exhibit and to prohibit any display which is the cause of noise or has other objectionable features that may detract from the general character of the exhibits. This applies to display literature, advertising novelties, souvenirs, conduct of persons, etc.

**Rules:** In the event of WAOPS's failure or inability to fulfill this contract due to conditions or reasons beyond its control, WAOPS agrees to return to the exhibitor all deposits made, and this agreement shall be deemed cancelled by mutual consent; and exhibitor agrees to accept such return of deposits as full and final settlement of any and all claims relating thereto.

*The exhibitor hereby agrees to release WAOPS and its employees, representatives, agents, successors, and assignees from any and all damages, claims, judgements, losses, costs and expenses, including but not limited to attorney's fees, that may hereafter at any time be incurred or imposed upon them, or be made a party to, or be required to pay, do or perform by reason of, arising out of, or by virtue of, or incident to, the performance of any contract or agreement which may result in acceptance of this application or the providing of exhibits space, including but not limited to any such claims, damages, losses, or expenses attributable to bodily injury, sickness, disease, death, or to injury to or destruction of tangible personal property including the loss of use resulting there from, provided that the foregoing shall not apply to damages, claims, judgements, losses, cost, or expenses that arise from the negligence or willful misconduct of WAOPS and/or its employees, representatives, agents, successors or assignees.*